

Milpitas Community Chinese School
Registration Information for 2010-11 School Year

Registration (Returning Students):

March 6 to May 29, 2010. Return completed form to MCCA office with FULL payment.

Registration (New Students):

Starting March 6, 2010, Saturdays at 9:20 am - 11:30 am. At 3435 Birchwood Lane, San Jose, CA 95132. (Milpitas Christian School). After May 29, 2010, please mail registration form and check to PO Box 361856, Milpitas, CA 95036-1856.

School Year: September 2010 - June 2011 (Exact dates to be determined); Saturdays at 9:00 am - 11:30 am

Grades: Please refer to front page of the registration form.

Fees: Non-refundable Registration Fee: \$35

Tuition: \$265 Register by May 8. \$280 Register after May 8.

Materials Fee: \$25, 3rd grade \$16 dictionary and 7th grade \$20 CD/dictionary are non-refundable after 1st day of class.

Enrollment Criteria for all students

* Students must be 5 years old by 12/02/10 (except Pre-Kindergarten students).

* Students must provide proof of age when register for Pre-Kindergarten and Kindergarten.

* New students may need to attend an interview or a placement test to determine his/her appropriate grade level.

* Enrollment is based on space availability.

Additional Enrollment Criteria for Pre-Kindergarten Students

*Students must be 4 years old by 12/02/10 and toilet trained

*Parent must be present while student is in class

Refund Policy *A completed refund request form must be submitted to MCCA.

*100% of tuition if request is received by 1st day of school. 70% of tuition if request is received by 2nd week of school.

*NO refund after 2nd week of school.

Class Lists: *Enrollment Confirmation letter will be mailed out in mid-August.

*Class rosters will be available on the 1st day of class.

Parent Service : **Excluding Room Parent of the Day duty**

*This service is required for ALL families.

*A fee of \$60 per student or \$100 per family can be paid in lieu of this service.

*If you are unable to fulfill this requirement, you have to pay a fee of \$60 per student or \$100 per family. Your child/children will not be allowed to register for the next school year until the fee is paid in full by the end of the school year.

Room Parent of the Day duty: **Including parents who have already paid the \$60 or \$100 to waive the Mandatory Parent Service**

*Room Parent of the Day duty is an integral part of MCCA operation. This duty is required of ALL family.

*If you are unable to fulfill this requirement, you have to pay a fee of \$20 **each time you are assigned to be Room Parent of the Day**. Your child/children will not be allowed to register for the next school year until the fee is paid in full by the end of the school year.

仁愛中文學校

2010-11 學年註冊須知

舊生註冊: 三月六日至五月二十九日, 請將表格及費用交回仁愛中文學校辦事處。

新生註冊: 三月六日開始, 逢星期六上午九時二十分至十一時三十分, 於3435 Birchwood Lane, San Jose, CA 95132. (Milpitas Christian School)。五月三十日後, 請郵寄表格及支票到 PO Box 361856, Milpitas, CA 95036-1856。

學年: 二零一零年九月至二零一一年六月 (確實開學及結束日期未定); 星期六上午九時至十一時卅分。

級別: 請根據前頁註冊表。

費用: 註冊費 (不可退費): \$35

學費: \$265 (於五月八日前註冊) \$280 (於五月八日後註冊)

學生書費: \$25, 三年班: \$16字典及七年班: \$20 CD/字典, 開學第一天之後不獲退還。

入學標準: 全部學生在二零一零年十二月二日前須滿五歲, 學前班學生除外。

學前班及幼稚園新生, 註冊時須提供年齡證明。

新生可能須經面談或考試以決定適當班級。錄取與否視名額而定。

學前班附加 學生在二零一零年十二月二日前須滿四歲及已作如廁訓練。

入學標準: 上課期間, 家長必須在課室內。

退費: 須填送申請表。

開課首日可獲退回100%學費。開課後兩星期內可獲退回70%學費。開課兩星期後不獲退費。

班級名單: 入學通知信將於八月中寄出。班級名單將於開課首日公佈。

家長服務: **不包括值日家長服務。**

所有家庭必須參與。如付款\$60/學生或\$100/家庭, 此項服務可獲豁免。

如未能履行此項服務, 必須繳交罰款\$60/學生或\$100/家庭。如未繳交罰款, 貴子女將不獲接受下學年入學申請。

值日家長服務: **包括已繳交\$60或\$100豁免家長服務家庭。**

仁愛中文學校為一義務團體, 家長必須參與此項服務以確保學校運作暢順。

如未能履行此項服務, 每次必須繳交罰款\$20。如學年完結前未繳交罰款, 貴子女將不獲接受下學年入學申請。

Name of Parent or Guardian 家長或監護人姓名

Signature 簽名

Date 日期